



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA  
**EXECUTIVE COMMITTEE**  
**Meeting Agenda**  
**November 2, 2022**  
**10:00 AM**

**Purpose:** The Executive Committee is composed of board officers and the chairpersons of Board committees. The Executive Committee is responsible for direction and oversight regarding the overall program and financial management and operations.

**Committee Members :** **Marshall Bower**, Interim Board Chair, Chair-Events Committee; *President/CEO, The Foundation for Lee County Public Schools*; **Douglas Szabo**, Vice-Chair, Attorney, Henderson, Franklin, Sterns and Holt; **Brooke Delmotte**, Treasurer, Provider Liaison/Operations Manager, Early Steps, SWFL Health Planning Council; **Michele King**, Chair-Program Committee, Director Child Advocacy Program, Golisano Children’s Hospital of SW Florida;; **Jason Himschoot**, Chair-Human Resources Committee, Attorney, Maughan, Himschoot and Adams Law Group; **Dr. Kelly Roy**, Chair-Nominations & Bylaws Committee, Professor/Coordinator of Early Childhood Education, Florida Southwestern State College; **Dr. Beth McBride**, Director, Early Learning, Designee-Collier County Public Schools:

**ELC Staff:** **Susan Block**, Chief Executive Officer; **Leona Adkins**, Chief Quality Office; **Gilda Duran**, Chief Programs Officer; **Lugeenya Blackstock**, Chief Financial Officer

(\*) Materials included in Executive Committee Packet.  
(\*\*) Materials posted on SharePoint for Committee Members.

Agenda Items	Facilitator/Presenter
<b>Welcome and Introductions</b> <b>-Chair’s Update</b>	Marshall Bower, <i>President/CEO, The Foundation for Lee County Public Schools</i>
<b>Public Comments</b>	Marshall Bower
<b>1. Executive Committee*</b> A. Approval of Meeting Minutes of Executive Committee September 14, 2022**	Marshall Bower
<b>2. Vote to Move the Board Meeting Minutes of June 26, 2022**</b> (note: September 28, 2022 board meeting cancelled due to Hurricane Ian)	Marshall Bower

<p><b>3. Finance Committee</b></p> <p><b>A.</b> Review: SR Utilization Management Forecast <u>pg.</u></p> <p><b>B.</b> Review and Approval of Utilization Reports and Statements of Revenues and Expenditures pgs</p> <p><b>C.</b> Approval: FY 2023 Budget Amendment (new NOA) pgs.</p> <p><b>D.</b> Approval: Emergency Hurricane Relief Mini-Grants pgs</p> <p><b>E.</b> Approval: FY 23 contracts (to be affirmed by Board, 11/16/22)</p> <p>1. Teachstone and Children’s Forum (CLASS Assessments)</p>	<p><b>Brooke Delmotte, Treasurer, Provider</b> Liaison/Operations Manager, Early Steps, SWFL Health Planning Council</p>
<p><b>4. HR Committee*</b></p> <p><b>A.</b> Approval: ERG Policy Changes <u>pgs.</u></p>	<p>Jason Himschoot, <i>Attorney, Maughan, Himschoot &amp; Adams Law Group</i></p>
<p><b>5. Nominations &amp; Bylaws Committee</b></p> <p><b>A.</b> Approval: Private Sector Board Membership, L. Bright pgs.</p> <p><b>B.</b> Approval: Slate of Officer 2023</p> <p><b>C.</b> Approval: Correction of Board Term, M. King</p>	<p>Dr. Kelly Roy, <i>Professor/Coordinator of Early Childhood Education, Florida Southwestern State College</i></p>
<p><b>6. Events Committee</b></p> <p><b>A. Event Update: Rescheduling the Business Breakfast Event</b></p> <p><b>B. Board Member Recruitment Event</b></p>	<p>Marshall Bower</p>
<p><b>7. Review Agenda for the Board Meeting, November 16, 2022</b></p>	<p>Marshall Bower</p>
<p><b>Adjournment</b></p>	<p>Marshall Bower</p>
<p><b>Next Meeting</b></p>	<p>Wednesday, January 18, 2023</p>

All meetings are Hybrid – attend in person or via Zoom.